



**GUYANA NATIONAL BUREAU
OF STANDARDS (GNBS)**

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NEW WORK ITEM PROPOSAL

Name of Proposer	
Address of Proposer	
Name of Organisation	
Date	

(To be completed by the proposer. Kindly use a separate form for each proposed item.)

Title of the proposed new work item: (Indicate the name of the standard to be developed, revised or adopted. The title shall be described in an unambiguous and concise manner. If possible, in one line.)

Scope: (The scope shall define precisely the limits of the proposed new work item. Give a clear indication of exactly what the standard should cover, and if possible, for clarity, what it should not cover.)

Purpose and Justification: (Explain *why* the standard is needed. This shall specifically explain the trade related, economic and, if applicable, the social or health benefits which would result from the development or adoption of the proposed new work item. Future national plans can also be mentioned.)

Document to be produced: (Indicate what the proposed new work item should address.)

☐ Terminology	☐ Test methods	☐ Dimensions and tolerances	☐ Performance requirements
☐ Technical specifications	☐ Other		

Ranking/Urgency: (Indicate the level of importance for the proposed item)

☐ 1 – very important and urgent	☐ 2 – highly important	☐ 3 – moderately important
☐ 4 – of secondary importance	☐ 5 – not important	

Indicate, if relevant, the date by which the standard is considered to be necessary:

YYYY/MM/DD: ____/____/____

Survey of similar work undertaken in other bodies (Indicate if there is any other relevant standard or documents to be considered: International, Regional or National Standards, or Regulations)

Classes, groups, organisations and industries to be affected:

Indicate the categories of stakeholders that will benefit from the proposed item of work:

☐ Consumers	☐ Manufacturers	☐ Producers	☐ Importers	☐ Exporters	☐ Non-Governmental Organisations
☐ Academia	☐ Government	☐ Research and Development	☐ Other		

State how:

Indicate who would be negatively impacted with the implementation of the proposed item:

☐ Consumers	☐ Manufacturers	☐ Producers	☐ Importers	☐ Exporters	☐ Non-Governmental Organisations
☐ Academia	☐ Government	☐ Research and Development	☐ Other:		

State how:

Liaison organisations/experts: (List of organisations, agencies, companies, bodies or persons with which cooperation can be sought for this new work.)

Preparatory work:

Is the proposer or the proposer's organisation prepared to undertake the preparatory work required for the new work item? Yes ☐ No ☐

- ☐ A draft is attached
☐ An outline is attached
☐ An existing document to serve as the initial basis is attached
☐ It is not possible to supply either a draft or an outline

Supplementary information relating to the proposal

This request is related to: ☐ a new work item
☐ the revision of an existing standard
☐ the reestablishment of a cancelled project as an active project
☐ the withdrawal of an active standard

If the proposal for the standard is approved:

Would you/organisation be willing to participate actively in the work of the committee: Yes ☐ No ☐
 If Yes, state the Name and Contact Information of Nominee:

Signature of Proposer: Telephone:	Address: Email:
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For Official Use Only	
Deputy Executive Director	Head of Standardisation
Date Received:	Reference Number:
Date Submitted to NSC:	Decision Taken: Date:
TC/SC Project Assigned to:	
Comments (if any):	

Note: Proposals for standards may originate from any sector of society including, but not limited to, the Private Sector, Government Agencies, Consumer Groups, NGOs, Academia or the National Standards Body.